

**Kauai Grown * KCFB Farmers' Markets * Kauai Community College *
County of Kauai ~ Kauai Made * UH~College of Tropical Agriculture and Human
Resources * 4H * USDA * Agricultural Trade Organizations & Clubs**

2016 GARDEN FAIR REGISTRATION FORM

Registration Due Date - March 26, 2016

Garden Fair Event Information

EVENT DATE: April 16, 2016 (Saturday)

9:30 am – 2:00 pm

Kauai Community College (Front Lawn)

Business/Organization:		Contact:	
Address:			
City:		State:	Zip Code:
Phone No:	E-Mail:	Website:	
Description of Produce/Products:			

To participate in this event, check the appropriate organization(s) you are a member of:

KCFB Farmers' Markets:	KCFB Members:	Kauai Community College:	Kauai Made:	Kauai Grown:
UH-College of Tropical Agriculture:	4H:	USDA:	Trade Organizations & Clubs	

Select Type of Vendor Participation:	Cost	Amount
1) Event Sponsor: Premium booth placement, 20' X 20' covered tent, and advertising (publicity, radio and print ads).	\$300	
2) Kauai Made Members (10' x 20' covered tent)	\$100	
3) Kauai Grown (Not part of KCC or Culinary Market): Own tent on lawn, or additional \$100 for covered tent space	\$100 (optional)	
4) Trade Orgs & Clubs: Own tent on lawn or additional \$100 for covered tent space	\$100 (optional)	
5) KCFB Member: Own tent on lawn or additional \$50 for covered tent space	\$50 (optional)	
6) KCC Associates: Own tent on lawn	no charge	
7) UH-CTAHR: KCFB tent up by the One-Stop-Shop	no charge	
8) 4H: KCFB tent on lawn	no charge	
9) Regular vendor at KCC/Culinary Markets (own Tent on lawn, or additional \$50 for covered tent space)	Market Rate + \$50 (optional)	
Subtotal Amount		

Additional Fees:	Quantity	Amount
Table Rental (\$10/table)		
Bench Rental (\$5/bench)		
Subtotal Amount		

Total Amount		
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Make payment or check payable to **Kauai County Farm Bureau – 2016 Garden Fair**

Describe vendor-provided special needs (includes self-owned generator, water, etc.)

Event Schedule for Vendors

Registration Information:

Completed registration form, payment and a copy of a temporary food establishment permit (if applicable) must be submitted no later than **March 26, 2016** and sent to:

Kauai County farm Bureau
P.O. Box 3895
Lihue, HI 96766

No late registrations will be accepted after the close of business on March 26, 2016.

Cancellation must be made before April 2, 2016, otherwise event fees will not be returned to the applying vendor.

To participate, the vendor must be a member of one or more KCFB markets, organization or programs listed.

Vendors are required to provide own tent, equipment, and supplies unless covered by paid fees, as requested above.

Vendors failing to clear their designated area will be charged an additional \$50.00 to clean the area.

Event Schedule:

Vendors will be provided with a location map at least 1 week before the event.

Advance setup time: April 15, 2016 from 1:00 – 5:00 pm

Security will be available from April 15, 2016 from 5:00 pm until April 16, 2016 to 2:00 pm

Event day setup time: 7:30 am – 9:00 am

Event time: 9:30 am - 2:00 pm (no moving vehicles will be permitted on the lawn during the event)

Vendor clean-up time: 2:00 – 4:00 pm

